

## 2023 -2024 Steps for Current Student Re-Enrollment

1. **Complete the Online Gradelink Re-Enrollment Application**

<https://secure.gradelink.com/asp.net.rewrite/enrollment.aspx?sid=810>

2. **Pay the Registration Fee through Gradelink.**

(This is the only payment that we will be taken through Gradelink, all other payments will be made through FACTS.)

**Returning Students FACTS accounts will be auto renewed with the same plan (12 month vs. yearly) as the previous year.** If you would like to make changes to the plan, please contact the school office to make those changes at registration.

Please let us know if your student will not be returning next year.

Your payment plan options are listed below:

- Weekly Payments: (K3 – K4 Year-Round Students Only)
- Monthly Payments: (For K3 – 11<sup>th</sup> Grade School Year Students Only)
- Payment in Full: (If you are paying all Tuition & Fees in full by July 5th)

**\*A discount of \$100 per returning school year student will be given if all 3 steps are completed by March 1, 2023.**

**\*A discount of \$85 per returning year-round student will be given if all 3 steps are completed by March 1, 2023.**

We trust this guideline will be helpful as you proceed through the application process. Any questions along the way are welcome, so please do not hesitate to ask.